

**MINUTES OF MEETING**  
**4<sup>th</sup> MUWAREC MALAYSIA MEETING**

Meeting: 4/2009

Date : 15 May 2009

Time : 2.30 am

Venue : Bilik Kaca, Faculty of Engineering and Built Environment, UKM

**Present**

Datuk Fuad Embi

Dr. Ir. Othman Jaafar (Chair)

Dr Fatimah Suja'

Mrs Shahrom Md Zain

Dr Noor Ezlin Ahmad Basri

Mr Khairul Nizam Abdul Maulud

Miss Nurul Aishah Abd Rahman

Mrs Zarina Shahudin

**Absent with apology**

Prof Dr Rakmi Abdul Rahman

Prof Madya Dr Siti Rozaimah Sheikh Abdullah

Dr Mohd Mukhlisin

**1. Chairperson's opening remarks**

The meeting started with the recitation of Surah Al-Fatihah. The chairperson then welcomed all members to the 4th MUWAREC Malaysia meeting and thanked those who were coming.

**4. Review minutes for last meeting**

The minutes of the last meeting were reviewed and approved.

**3. Matters arising**

**3.1 MUWAREC Website**

- Mr Kahirul showed the website and it will improve after get the feedbacks and a comments from our group members
- Temporarily website for access  
http: //pkukmweb.ukm.my/~jkas/MUWAREC
- For website improvement should contain the following:
  - Events
    - Workshops, seminar, conferences and meetings.
    - Includes title, date, place, synopsis and advantages from the events.
    - Planning events for Malaysia and invite others country to have their own website.
  - Paper and proceedings
    - Each topic must have the synopsis and authors.
    -
  - News
    - Includes location, date and time.
    - This group is welcomed to Indonesia's Muwarec to link to the website of Muwarec Malaysia. Dr Fatihah will ask for invitation.
  - Community service
    - As a new topic.
    - Involve the students

**Action**

En Khairul Nizam

Dr Mukhlisin

Dr Fatihah

### 3.2 Joint courses (UQDM)

- Email Dato' Fuad survey form and summary
- It still in progress with market survey to local authorities.
- Involve all aspects and fields include social, engineering, planning, environment and all others aspect.

**Action**

Prof Rakmi

All members

### 3.3 Fund-raising Workshops

- Organize workshop by Dr Denacke or Dr Herbal with RM 1000 as suggestion fees and Dr Fatihah will follow up the fees.
- The budget to support Dr Denacke are assume around RM 12,000.
- Mr Khairul will find 1 person to be hiring for update and manage the website works with consolation RM100 for 3 month.

- Mrs Shahrom will check to Bendahari the ways to make a payment hiring 1 person for handling website.
- Check the equipment for FISH analysis.

**Action**

All members

**3.4 Preparation of Research Collaboration Proposal to INWARDAM (through DID)**

- Write draft proposal officially to DID through to Prof Hassan.
- Send paper to get Vice Chancellor signing and sending to DID as paper proposal for INWARDAM.
- Research collaboration proposal as specific as can.
- Each country has focal point such as Malaysia's focal point is DID.
- Present problem was uncoordinated research.
- Invite Dr Haji Ahmad Jamaluddin Shahaban (NAHRIM) and selected students to join MUWAREC meeting

**Action**

All members

**3.5 MUWAREC Seminar 2009 in Yogyakarta**

- Budget using research fund for organizing
- The seminar will be held on 13<sup>th</sup> until 15<sup>th</sup> December 2009 with the theme was Appropriate Technology for Waste Water Treatment in Remote and Rural Areas.
- Confirmation from Prof DJoko about how many papers are allowed and how many chairperson needed for welcoming of the seminar.

**Action**

Dr Mukhlisin

All members

**3.6 MUWAREC Seminar 2010 in Pakistan (in March)**

- Will discuss again on this November (KIV).

**Action**  
All members

#### **4. Adjournment of meeting**

The chairman thanked all members for being present for the day. There being no other matter to discuss, the meeting was adjourned at 6.00 pm with Surah Al-Asr recitation. Next meeting was set tentatively on 19th June 2009 at 3.00pm in Dean Meeting Room, Faculty of Engineering & Built Environment, UKM.

Reported by :  
Miss Nurul Aishah Abd Rahman  
Research Assistant

Checked By :  
Dr Fatihah Suja'